

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 28, 2019
Central Library

PRESENT: Jennifer Barnes, Cheryl Cufari, Randy Fine, Cori Hoffman, Sharon Jordan, M. Joe Landry, Julie McDonnell, Carmel Patrick, Tina Chericoni Versaci, Karen Bradley, Janice Martin-recorder

ABSENT: Curtis Eatman, Heather Gray, William Levering, Marsha Mortimore

FRIENDS OF
THE LIBRARY: Madelyn Thorne

GUEST: Rosalind Lind

PRIVILEGE OF THE FLOOR
No one spoke during privilege of the floor.

MINUTES OF THE FEBRUARY 28 MEETING

The minutes of the February 28, 2019 meeting were approved on a motion by Sharon Jordan, seconded by Cheryl Cufari. There were abstentions from Carmel Patrick and Julie McDonnell as they were not in attendance at the February meeting.

PRESIDENT'S REPORT

- Carmel Patrick announced that Anthony Gaddy resigned from the Library Board of Trustees as of March 28, 2019. The trustees accepted his resignation with deep regret and thanked him for his many years of service.
- On March 12, 2019, the Schenectady County Legislature passed a resolution naming the Central Branch of the Schenectady County Public Library in honor of The Honorable Karen B. Johnson Library.
- On March 12, 2019, the Schenectady County Legislature approved an additional Assistant Library Director III position. This is in addition to replacing the Assistant Director of Library Operations. We were also given approval to hire Serena Butch on a temporary basis to assist with the opening of the new Mont Pleasant Branch Library as well as other duties until we have the two new staff members in place.
- At the recommendation of the Finance Committee, the Planning Committee agreed to put the assessment of branch hours and staffing on hold until the two new staff members are hired.
- We have approached the County Legislature about filling two open trustee positions.
- Please review information in your packets regarding proposed NYS budget cuts for library funding. Please consider advocating against these proposed cuts.
- A reminder to register for the Friends' annual dinner on Tuesday, April 9 at 5:30 pm at the Glen Sanders Mansion.

DIRECTOR'S REPORT

- The Assistant Director of Library Operations position has been successfully filled with a well-qualified candidate who will assume her responsibilities at the end of April. The Legislature approved the conversion of our FTE Library Clerk position to a FTE Senior Library Clerk.
- We are beginning the interview process for a FTE Library Assistant who has retired and we are also in the process of arranging for interviews for our full-time Children's Librarian.
- The Harriet Tubman/William Seward Committee has chosen the date of May 17, 2019 at 11:00, with the unveiling at noon, for their dedication ceremony. Mary Moore Wallinger will assist us with the final site selection.
- We are close to finalizing plans for the Central Library to become a Literary Landmark for award winning author and illustrator Arnold Lobel, who did the Frog and Toad series. A likely date is late morning on May 22, 2019 as that is Arnold Lobel's birthday.
- The MVLS Annual Dinner is on Wednesday, May 8 at 5:30 p.m. at River Stone Manor. Please let Karen know if you would like to attend. MVLS will pay for the director and one trustee to attend.
- We are preparing for the annual library facilities tour, which is scheduled for April 8, 2019 beginning at 8:30 a.m. at the Central Library.

FRIENDS OF THE LIBRARY

- Volunteer picnic will be held on Friday, June 7, 2019 at the Central Park Pavilion. Thanks to Joe Landry for his assistance.
- One County One Book programming was very successful.
- The Spring Book Sale will be held on Saturday and Sunday, May 4 and 5, 2019. Volunteers are needed.
- The Whitney Book Corner and A Second Look Bookstore are doing very well. Some price increases will be implemented at the Whitney.
- Once again, we will donate children's books to be given out during SICM's lunch program.
- Friends Board retreat to be planned.
- Upcoming trips: Austria, Switzerland, Bavaria – May 2019 and Norman Rockwell Museum & Chesterwood – June 12, 2019.

PLANNING COMMITTEE

- Consultant consideration (Serena Butch) to assist Karen Bradley - No resolution is needed from the Board for this action. This is a County decision and work parameters would be between the county, Karen Bradley and Serena Butch.
- Report on data collection, staffing and hours of operation – A resolution was passed at the February 2019 trustee meeting to hire Microknowledge to evaluate library data. As of March 19, 2019 the Finance Committee asked that this work be placed on hold until such time as current projects are completed and new hires have begun their work and can be in on the process. The Planning Committee will comply.
- Discussion of our committee LRP summary for 2018 – The committee agreed that our 2019 summary will list the goals and bullets of the LRP and then a brief 3-year summary of what all committees and staff have done to meet these goals. Approval by the entire board will be at the October 2019 meeting.
- Randy Fine discovered a new initiative that Google is undertaking to bring technology tools to those community member that are in need of skills such as job applications, software training, etc. to be job-eligible. "Grow with Google" partners with libraries offering online software and

trainers that provide new skills. He will report in April about what being a partner with this endeavor entails.

- Cheryl Cufari thanked the Friends of the Library for support of One County, One Book.

BRANCH COMMITTEE

- The next meeting will be held at the Quaker Street Branch Library on May 15, 2019.

BUILDING COMMITTEE

- New Mont Pleasant Branch Library – There have been some hold ups in March due to National Grid, but construction of the new Branch Library is now complete except for a few minor items. Move-in activities will take place in April and demo of the old library will be undertaken. Predicting a May Opening Ceremony. Paving and clean-up of the site should be completely done by July 1, 2019.
- 2nd Floor – Planning for the 2nd floor is continuing – relocation planning of tech services has begun; everything else is on hold.
- Literacy Volunteers – the County Attorney is reviewing the contract for approval. Checking on status – no update. Unsure of 2019 status.
- Annual Facility Review – The tour of Branches and the Karen B. Johnson Central Library will take place on Monday, April 8, 2019. Capital projects that are needed will be reviewed and discussed.

FINANCIAL COMMITTEE

- Resolution 1 – Approval of SCPL Board of Trustees Anticipated Expenditure, Friends Picnic. A motion was made by Tina Chericoni Versaci, seconded by Cori Hoffman and approved unanimously.
- Resolution 2 – Approval of SCPL Board of Trustees Expenditures. A motion was made by Tina Chericoni Versaci, seconded by Cori Hoffman and approved unanimously.

NEW BUSINESS

- Trustees – Please return Board of Ethics statement to Auditor's Office by April 15, 2019.
- Cheryl Cufari reported that all OCOB programs worked well – they had great contacts for the programming.

The meeting was adjourned at 6:00 p.m. on a motion by Sharon Jordan, seconded by Tina Chericoni Versaci and approved unanimously.

The next meeting will be held on Thursday, April 25, 2019 at 5:30 p.m. in the Swanker Boardroom at the Karen B. Johnson Central Library.