

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 24, 2016
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Anthony Gaddy, Cori Hoffman, Sharon Jordan, M. Joe Landry, Julie McDonnell, Jamaica Miles, Marsha Mortimore, Carmel Patrick, Donna Phillips, Karen Bradley, Serena Butch, Janice Martin-recorder

ABSENT AND

EXCUSED: Randy Fine, William Levering, Edwin D. Reilly Jr. Tina Chericoni Versaci

SCHENECTADY
COUNTY

LEGISLATURE: Holly Vellano, Chair, Education & Libraries

Carmel Patrick called the meeting to order at 6:31 p.m.

MINUTES OF THE FEBRUARY 25 MEETING

The minutes of the February 25, 2016 meeting were approved unanimously on a motion by Donna Phillips, seconded by Jamaica Miles.

PRESIDENT'S REPORT

Carmel Patrick reported. She thanked the trustees, library staff members, Friends of the SCPL and County staff members and legislators who collaborated on the ribbon cutting and grand opening of the Phyllis Bornt Branch Library and Literacy Center on February 27. The event was a huge success.

The Friends 50th Anniversary dinner celebration will be held on Saturday, April 16 at 5:00 p.m. at the River Stone Manor. Reservations must be mailed by April 2. More information may be found at friendsofscpl.org.

On April 14, the Phyllis Bornt Branch Library and Literacy Center will receive a "Good News Award" from the Capital Region Chamber. The event will be held at the River Stone Manor at 11:30 a.m. Carmel encouraged trustees to register at capitalregionchamber.com and is hoping to fill a SCPL table of supporters.

The MVLS Annual Dinner Meeting is scheduled for Wednesday, May 11 at River Stone Manor. Information is included in trustee packets.

Security hours at Central have been increased. Carmel Patrick, Camille Siano Enders and Karen Bradley have a meeting on March 24 with Kathy Rooney and Gordon Pollard to continue the discussion of security concerns.

One County, One Book activities are well underway. The memoir writing workshops, facilitated by Elaine Handley and Bob Minor, had twelve participants. Professor Eileen Abrahams from SCCC will lead a book discussion on April 2. The author event with Jacqueline Woodson is scheduled for 7 p.m. at the GE Theater at Proctors. Contributions to the "Grow A Reader" service project continue to grow. Poetry contest entries are due March 26. Adult and *child winners will be featured at the Friends' Poetry Gala

on April 10. All event information is featured on the SCPL website. *President's report has original date for child winners to be honored on April 20; the date has since changed to April 10.

Discussion ensued. It was decided that since the Schenectady County Legislature is scheduled to meet on the evening of Monday, April 4, Karen Bradley will send out an email with details of Jacqueline Woodson's 12:30 p.m. visit at Mont Pleasant Middle School.

DIRECTOR'S REPORT

Karen Bradley reported. The Bornt Branch opening was a wonderful event. Over 1,000 people attended the event during the four hours that the library was open. Twenty community members signed up for new library cards and we have a total of eighty one new cardholders who did not have one. Former Hamilton Hill patrons were thrilled to see "Miss Peggy" at their new branch as many have not seen her during the two years their branch was closed. Many groups are contacting the library for community use of the program rooms. We are busy contacting our literacy partners to set up programs. The League of Women Voters has done several voter registration events at the library and Camille Siano Enders has set up weekly tax assistance preparation. As of March 24, 5,213 people have come in to the Bornt Branch Library.

Karen Bradley distributed the 2015 annual report. She highlighted the following:

- Completion of the Central Library Plaza Project
- Rededication of sculpture – "Ishmael"
- Groundbreaking to completion of Bornt Branch Library
- Author Visits
- Group Discussions – Launch of "Read 'n Greet"
- Electric City Comic Con
- Family and Youth Services
- Community Partnerships
- Board of Trustees
- Friends of the Library
- Grants & Awards
- Statistics
- Public Service Enhancements

Karen Bradley and Carmel Patrick appeared on the Ann Parillo Show to discuss One County, One Book on March 8.

Branch facilities tours began the week of March 20.

FRIENDS OF THE LIBRARY

John Karl was not in attendance. A written report was included in trustee packets. His report included: The Friends 50th anniversary celebration will be held on Saturday, April 16 at River Stone Manor. Registration forms are in the latest newsletter or online.

The trustees need a resolution to appropriate \$1,500 as their share of the staff and volunteer recognition picnic on June 3 at River Road Park in Niskayuna.

Author Tracy Kidder will be featured on November 17. The venue is not determined yet. Mr. Kidder will also spend time at one of the local schools.

The spring book sale will be held on Saturday, April 30 and Sunday, May 1. Volunteers are needed. Please contact John Karl at 393-7590 or johnsr@johnkarl.net

Library staff is busy using the additional funding that is over and above the annual funding that we provide for programming.

BUILDING COMMITTEE

Sharon Jordan reported. The Glenville Branch Library's interior work is very near completion. The windows for the vestibule will be delivered on March 22. All work should be completed by the end of March.

Niskayuna's rehabilitation project will commence in late spring. All work should be completed by the fall of 2016.

There are three new tasks that will need to be dealt with in the coming months:

- Tour of all branch libraries to review these facilities for additional capital needs. The tours are scheduled the week of March 21. A plan to deal with the capital projects will then be drawn up with approximate dates for the project implementation.
- Forming a task force for complete review of the second floor of Central and to make recommendations for the space. Names will be submitted by the County, the Library staff, Trustees, and the Friends for the task force.
- Review of the Mont Pleasant Branch Library, and "where do we go with this building?" Ongoing discussions are taking place regarding options and to explore them with the County and Trustees.

FINANCIAL COMMITTEE

Joe Landry reported. The summary of Trustee fund balances as of December 31, 2015 is enclosed in trustee packets.

Joe Landry asked for a motion to approve the following resolutions:

- Resolution 1 – Approval of SCPL Board of Trustees Expenditures. A motion to approve was made by Marsha Mortimore, seconded by Cheryl Cufari and approved unanimously.
- Resolution 2 – Approval of Transfer of Board Funds for Phyllis Bornt Branch Construction. A motion to approve was made by Sharon Jordan, seconded by Anthony Gaddy and approved unanimously.
- Resolution 3 – Approval of County Resolution 43-16 to Authorize Expenditure of Grant Writing. A motion to approve was made by Marsha Mortimore, seconded by Donna Phillips and approved unanimously.

DEVELOPMENT COMMITTEE

Anthony Gaddy reported. The Trustees and Friends will again hold a joint committee meeting in the near future.

Anthony Gaddy is honored to be part of the library board. He visits the Bornt Branch Library very often. He met recently with Mayor McCarthy to talk about the development of State Street from Nott Street to Brandywine Avenue. The Bornt Branch Library is a catalyst for neighborhood revitalization of that area.

PLANNING COMMITTEE

Cheryl Cufari reported. The committee met on March 16. Goals of meeting:

Begin process of creating a Long Range Plan of Service for SCPL – the plan will extend from 2016-2019. During the process, committees will be consulted as to their role in accomplishing parts of the plan.

SAFETY COMMITTEE

Camille Siano Enders reported. Karen Bradley, Camille Siano Enders, Serena Butch and Carmel Patrick met with Kathy Rooney and Gordon Pollard on March 24.

The Safety Committee has not met yet this month. In the meantime, progress has been made on security issues at the Central Branch. The Sheriff's Department is increasing security coverage to 64 hours which will result in increased costs beyond what has been budgeted. Karen Bradley has made an adjustment to the budget. The committee is working with the County Manager on straightening out some other details regarding security, such as billing from the Sheriff's office, duties of the officers, sharing of the incident reports and additional training for library staff. The next regularly scheduled meeting of the Safety Committee is March 30, 2016.

A change will take place when the library receives the new key fob system. The back staff entrance door will remain locked at all times.

Carmel Patrick thanked Karen Bradley, Camille Siano Enders and Serena Butch for all of their work dealing with security issues.

NEW BUSINESS

Carmel Patrick pointed out the February 28 Times Union article on the Bornt Branch grand opening and the March 20 Gazette article on weeding of library books.

The 2015 Handbook for Library Trustees of New York State is enclosed in trustee packets.

The meeting was adjourned at 7:16 p.m. on a motion by Sharon Jordan, seconded by Camille Siano Enders and approved unanimously.