

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 26, 2014  
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Randy Fine, Anthony Gaddy, Sharon Jordan, William Levering, Julie McDonnell, Jamaica Miles, Marsha Mortimore, Donna Phillips, Edwin D. Reilly, Jr., Tina Chericoni Versaci, Karen Bradley, Serena Butch, Janice Martin-recorder

ABSENT &  
EXCUSED: M. Joe Landry, Lisa McHugh

FRIENDS  
BOARD: John Karl

Cheryl Cufari called the meeting to order at 6:30 p.m.

MINUTES OF THE MAY 22 MEETING

The minutes of the May 22, 2014 meeting were approved unanimously on a motion by Anthony Gaddy, seconded by Sharon Jordan.

PRESIDENT'S REPORT

Cheryl Cufari reported. She has been working with Karen Bradley on the Schenectady Foundation grant.

DIRECTOR'S REPORT

Karen Bradley reported. The final step in the Schenectady Foundation grant was to meet with their board. On June 16, Karen Bradley, Serena Butch, Sharon Jordan and several library partners met with them for an hour and a half of intense conversation. We will be notified within weeks with their decision about the grant.

Karen Bradley and Serena Butch had a preliminary meeting with finance commissioner Deborah Mancini. The 2015 budget is still a work in progress; they have not yet discussed staffing and technology. Karen is extremely impressed with the finance commissioner's attention to detail.

The library is having staffing issues. The incorporation of the RFID system allows materials to be readily available but without staff the material is not being shelved. Karen Bradley submitted paperwork to the county to request four student worker positions and one Page position.

Senior library clerk Helene Wetzel, who works at the Scotia Branch Library 18 ½ hours a week was injured in a fall. She is recovering, but will be out of work for an extended period of time.

The New York State Summer Reading Program Kick-Off was held at the Central library on June 18 at 9:00 a.m. We were very proud to be able to host this very successful event at our library. At the end of the kick-off, Dr. John B. King, Education Commissioner, read to the children of Schenectady Day Nursery.

A representative from Berkshire Bank presented the library with a \$1,000 check for the Dream Big, Read Program. Karen Bradley, Serena Butch and Kaela Wallman were on hand for a photo op to receive the check today at the library.

Karen Bradley was contacted by a Federal Marshall and met with him today. He is investigating a man who has not registered as a sex offender in New York State and who was recently in the library. This raises serious issues about security in our libraries. The Central library has security cameras but the branches do not. Cameras can provide the image of the offender; staff, therefore, can be readily alerted. Karen Bradley and Serena Butch met with Kathy Rooney and Ms. Rooney is very proactive in looking for a solution for us. She is inquiring about security cameras for the branches.

Karen Bradley met recently with Kathy Rooney and Don Scheuer from Office of Facilities. In August, they will be applying for a second round of New York State Construction grants for the Phyllis Bornt Branch Library and Literacy Center.

#### FRIENDS OF THE LIBRARY

John Karl reported. He thanked the trustees for helping with the picnic. One hundred and sixty-five staff and volunteers attended.

Summer programs at the library will begin soon. The Friends of the Library financially support these programs.

The Friends board are concerned about the construction delay of the Phyllis Bornt Branch Library and Literacy Center.

The Friends are concerned about staffing and security in the libraries.

If anyone is interested in attending the next Friends board meeting, it will be held in the McChesney Room at 6:30 p.m. on August 26.

The Friends are considering starting a foundation to support the library in the future.

#### BUILDING COMMITTEE

Sharon Jordan reported. In response to John Karl's earlier remark about the delay in construction of the Phyllis Bornt Branch Library and Literacy Center, she reported that the developer pulled out of the project, which resulted in a six-month delay. The branch library should be open by the beginning of summer 2015 through a partnership between the city, county and board of trustees. The construction project is on track. Discussion ensued.

Cheryl Cufari reported that additional monies are needed to complete the landscaping, parking and sidewalks for the literacy center. She asked for a motion to approve Resolution 6/26/14 – Approval for an Additional \$100,000 from the Phyllis Bornt Bequest Fund. A motion to approve was made by Sharon Jordan, seconded by Anthony Gaddy and approved unanimously. Karen Bradley will attend the Schenectady County Legislature committee meeting on June 30 along with Kathy Rooney and Ray Gillen. Mr. Gillen will be making a presentation to the legislature.

#### FINANCIAL COMMITTEE

Cheryl Cufari asked for a motion to approve Resolution 1 – 6/26/14 Approval of SCPL Board of Trustees Expenditures. Discussion ensued regarding the 3M expenditure. Karen Bradley reported that additional RFID pad workstations are needed; one to check-in materials and one to check-out materials. Tina Chericoni Versaci made a motion to approve monthly expenditures, seconded by Anthony Gaddy and approved unanimously.

Karen Bradley reported that the library will be receiving \$12,500 in Bullet Aid from Senator Farley's office. There are no restrictions on these funds. There was a suggestion to use the funds for technology; a decision will be made in the future by the trustees.

Tina Chericoni Versaci made a motion to approve Resolution 6/26/14 Approval for Expenditures for Summer, 2014 Dream Big, Read Grant. The motion was seconded by Bill Levering and approved unanimously.

#### FUNDRAISING COMMITTEE

Anthony Gaddy reported that the committee met about a month ago. Another meeting is scheduled for next week. A report will be made at the July meeting.

#### PLANNING COMMITTEE

Chery Cufari reported that the committee is in a transition period. They will begin meeting again in the fall.

#### POLICY COMMITTEE

Bill Levering reported. The second reading of the Patron Code of Conduct with included amendments was brought before the board for approval tonight. A motion to approve the Patron Code of Conduct was made by Sharon Jordan, seconded by Marsha Mortimore and approved unanimously. Discussion ensued regarding the first reading of Complaints and Incident Reports. If trustees have any corrections or additions, please contact Bill Levering before the next board meeting in July.

#### NEW BUSINESS

Chery Cufari reported that Deborah Peters was unable to fulfill her responsibility on the MVLS board. Ms. Cufari asked for a motion to approve Resolution – 6/26/14 – MVLS Board Nomination – Approval of Anthony Gaddy as a nominee for the Mohawk Valley Library System Board of Trustees Representing Schenectady County. A motion was made by Sharon Jordan, seconded by Jamaica Miles and approved unanimously.

#### OLD BUSINESS

John Karl asked about the library sidewalk renovation. Karen Bradley reported that the project is in the works with a collaboration between the library board, the county and Metroplex.

The meeting was adjourned at 7:15 p.m. on a motion by Anthony Gaddy, seconded by Camille Siano Enders and approved unanimously.

The next meeting will be held on Thursday, July 24 at 6:30 p.m. in the Swanker Board Room at the central library.