

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 22, 2023

PRESENT: Cheryl Cufari, Randy Fine, David Fronk, Sharon Jordan, Steve McCutcheon, Julie McDonnell Carmel Patrick, Brenda Schworm, Angela Tatem, Tina Chericoni Versaci, Christine Witkowski

ABSENT: Jude McQueen, Bernice Rivera, Madelyn Thorne

Ex-Officio: Charity Thorne, Executive Director of Library System, Devon Hedges, Assistant Library Director; Beth DeMidio, Assistant Library Director of Operations; Janice P. Martin, Board Clerk

GUEST: Eric Trahan, Mohawk Valley Library System Director

Tina Chericoni Versaci called the meeting to order at 6:00 p.m.

PUBLIC COMMENT

- Angela Tatem shared she had met with Charity regarding staffing and children's programming.

BOARD OF TRUSTEES TRAINING

- Eric Trahan, Director of MVLS provided a one-hour Library Trustee training, along with distributing an outline based on the MVLS Library Trustee Job Description and the [Handbook for Library Trustees in New York State](#).

CONSENT AGENDA

- a. Board of Trustees Meeting Minutes for May 25, 2023
- b. Approval of Expenditures – Resolution 1

A motion to approve the consent agenda was made by Sharon Jordan, seconded by Cheryl Cufari. Motion passed.

PRESIDENT'S REPORT

- Tina Chericoni Versaci reported that Haileab Samuel resigned from the board due to his appointment as a Schenectady County Legislator for District 2. He served on the MVLS Board and JA Council. She extended her gratitude on behalf of the board for his service. He will be greatly missed.
- There is a vacancy on the MVLS Board. If anyone would like to serve or knows of a Schenectady County Resident that would be interested, please contact Tina Versaci.
- The Board of Trustees have been named in the estate of Priscilla L. Harris.

DIRECTOR'S REPORT

- Trustees reviewed the written report submitted by Charity Thorne.

Additionally:

- An email was sent to staff announcing a change in responsibilities at the administrative level. Devon Hedges will be taking over the areas of circulation and technical services, which includes supervision of those areas and the staff assigned to them. Beth will oversee adult services, human resources, finance and security and take on oversight of all facilities and IT. They are working with each other during this transition period.

- A visual presentation was made showing before and after photos of the Niskayuna Branch Library painting project.

FRIENDS OF THE LIBRARY

- Christine Witkowski reported that the Friends of the Library need a liaison from the Library Board of Trustees. The Friends of the Library meet at 6:30 p.m. in the Swanker Boardroom on the 4th Tuesday of the following months: August, October, January, March and May. Steve McCutcheon volunteered.

BUILDING COMMITTEE

- No report.

FINANCE COMMITTEE

- No report.

PLANNING COMMITTEE

- Cheryl Cufari reported that the trustees provide a report of their Long-Range Plan at the end of each year in keeping with MVLS requirements of fulfilling the Library's mission.

POLICY COMMITTEE

- Meeting date TBA.

NEW BUSINESS – None.

The meeting was adjourned at 7:30 p.m. on a motion by David Fronk, seconded by Sharon Jordan.

The next regular Schenectady County Public Library Board of Trustees meeting is scheduled to be held on July 27, 2023 at 6:00 pm in the Swanker Board Room at the Karen B. Johnson Library.